

**DOYNTON PARISH COUNCIL
MINUTES OF DOYNTON PARISH COUNCIL MEETING
HELD ON WEDNESDAY 29th NOVEMBER 2023, AT 7PM.
At DOYNTON VILLAGE HALL**

Present:	Peter Hart William Crew William Roch Jill Salter Mike Williams Ben Stokes Elaine Weightman	Chairperson Vice Chairperson Councillor. Councillor. Councillor. Boyd Valley Councillor Parish Clerk
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One member of the public in attendance

The Chairperson welcomed everybody and opened the meeting.

Action

1. **APOLOGIES:** Marilyn Palmer Boyd Valley Councillor.

2. **TO APPROVE THE MINUTES OF THE LAST MEETING**

The Minutes of the Parish Council meeting of September 19th, 2023, were approved and signed by the Chairperson on the proposal of Cllr. Salter and seconded by Cllr. Williams

3 **MATTERS ARISING.**

3.1 *Removal of metal storage container in lay by Bury Lane.*

3.2 *New Gateway/ speed limit terminal signs in situ on Church Lane, Bury Lane, and High Street.*

3.3 *SGC small maintenance team have been thanked for completing works on the Village Green*

4 **TO RECORD DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION FROM MEMBERS OF ANY ITEMS TO BE DISCUSSED AND DECIDE IF ANY ITEMS REQUIRE EXCLUSION OF PRESS & PUBLIC.**

None to note.

5. **TO ADJOURN TO ALLOW PUBLIC PARTICIPATION.**

Stephen Reade reminded members of The Local Plan Consultation via Pop up meetings commence at SGC on 4th December.

He advised Wessex Water Sewerage works in Doynton were functioning correctly.

ALL

6. **PLANNING.**

6.1 **To comment on planning applications:** *None to note.*

6.2 **To record comments made on applications dealt with since the previous meeting.**

P23/02665/RVC Rectory Farmhouse 39 Toghill Lane Doynton: Variation of condition 3 attached to permission P21/07228/LB to vary the approved plans. Works to replace non original single glazed windows with slimline double-glazed windows with associated works where indicated on submitted plans. *No objection*

P23/02694/RVC: Rectory Farmhouse 39 Toghill Lane Doynton: Variation of condition 3 attached to permission P21/07245/F to alter the approved plans. Works to replace single glazed windows with slimline double-glazed windows with associated works where indicated on submitted plans. *No objection*

P23/02877/F: Land Southwest of Tog Hill House Farm Freezing Hill Lane Cold Ashton: Installation of 1.9m fencing to facilitate a change of use of land from agriculture and equestrian to dog walking paddocks with associated carpark (sui generis). *No objection.*

P23/03044/HH: -Lilac Cottage, Bury Lane, Doynton. Erection of front storage outbuilding. *No objection.*

P/K

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6.3 To note planning decisions:

P23/02665/RVC Rectory Farmhouse 39 Toghill Lane Doynton: Variation of condition 3 attached to permission P21/07228/LB to vary the approved plans. Works to replace nonoriginal single glazed windows with slimline double-glazed windows with associated works where indicated on submitted plans. *Approve with conditions.*

P23/02694/RVC: Rectory Farmhouse 39 Toghill Lane Doynton: Variation of condition 3 attached to permission P21/07245/F to alter the approved plans. Works to replace single glazed windows with slimline double-glazed windows with associated works where indicated on submitted plans. *Approve with conditions.*

P23/02498/F Building Off of Church Road Church Road Doynton: Partial demolition of existing other operational works to facilitate change of use from agricultural building to 4 no. bed an (Class C1) as defined in the Town and Country Planning (Use Classes) Order 1987. *Approve*

6.4 Other Planning Matters

The process for reviewing planning applications was discussed it was agreed that DPC will continue with the current procedures which comply with LGA 1972 Section 101(1). These procedures require that all members C.C. the other members with comments in order that those comments sent to SGC agree with members. The Clerk will advise if any changes are made by NALC.

7 FINANCE

7.1 Approved invoices by Bacs from C/A at this meeting unless otherwise stated.

PAID 16/11/23.

- £617.40 E Weightman Parish Clerk, (work undertaken Oct Nov & backpay award 4/23)
- £49.14 E Weightman, Parish Clerk, (quarterly office expenses Oct & Nov 23)
- £59.99 E Weightman (reimburse Microsoft Office Annual renewal 2023-24)
- £84.00 F Ellis (work undertaken on Playing field, re ROSPA report)
- £3,923.88 SGC Supply of 6 Glasdon Gateways
- £100.00 Donation to St Bartholomew's for PCC Magazine 2023.

PAID 09/12/23.

- £212.04 Zurich Municipal (Annual DPC insurance 2023-24)
- £17.98 JP & TKJ Spencer (Compost Glasdon Gateways Bulb planting)
- £113.99 M&LJ Williams (Bulb purchase Glasdon Gateways)

7.1.A Transfer from 404734 31536532 (S106 fund) £3,923.88 to 404734 71535501 (C/A) payment for Village Gateways **undertaken 16/11/23.**

The above were approved & proposed for payment by Cllr. Crew & seconded by Cllr. Roch

7.1.1 Payments approved and minuted at the meeting on 19th September 2023 were crosschecked with the invoices and bank statement by Cllrs. Salter, Williams & the Clerk at this meeting.

7.2 FINANCE REPORT

7.2.1 After clearance of the payments noted above, the working capital balance at HSBC Bank for the month to 30th November 2023 will be £6,741.15 which includes the second Precept instalment, the debit of monthly bank charges October & November £10.00 Earmarked funds remaining: -£184.90 defibrillator fund, £862.62 Doynton Childrens Committee. The balance on the S106 savings account currently stands at £8,157.95.

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- 7.2.2 The Clerk put forward The Council's draft budget for 2024/25 which was discussed. It was agreed unanimously to request the Precept should become £6,000.00 due to increased annual costs and the draft will be displayed on the website and notice board for the electorate to view and comment on before 31st December and pending any comments would be finalised as agreed at the January PC meeting. **EW**
Proposed by Cllr. Crew and seconded by Cllr. Salter.
- 8 VILLAGE MAINTENANCE & HIGHWAYS.**
- 8.1 **Update on problems already reported to SGC unless stated.**
 The blocked drain by Vine cottage on the junction with Bury Lane and High Street, continues to be chased on DPC behalf by *Boyd Valley Cllr. Stokes.* **BS**
 Dangerous state of Culleysgate Lane continue to be chased on DPC behalf by *Boyd Valley Cllrs. Palmer & Stokes* for signage to stop vehicles from using it. **MP/BS**
- 8.1.2 **Highways**
 Traffic calming renewal of white lining to Bury Lane and High Street awaiting completion when there is dry weather!
- 8.2 **New Issues raised by Councillors.**
The clerk will ask the Small Maintenance team if they could come back to litter pick on Ham and Bury Lane and clear the leaves on Toghill Lane near the playground.
A large Pothole outside Doynton Church to be reported. **EW**
- 9. SPECIAL MATTERS FOR ATTENTION**
- 9.1 No further trees have been added to the review of the "Tree Register".
- 9.2 The Fixed Asset Register was reviewed and approved at £29,591.69.
- 9.3 It was agreed to continue with bi-monthly DPC meetings on the third Tuesday of the month in 2024 commencing on January 16th at 7pm
 Wednesday May 22nd would include the Annual Parish, Annual Meeting of the Parish Council (AMPC) and Parish Council meetings.
- 9.4 It was agreed that DPC were compliant with the governments Transparency Code for Smaller Authorities and the Clerk will continue to update where necessary.
 The Clerk would update the website with the Tree and Fixed Asset Register, Transparency Code and the meeting dates. **EW**
- 9.5 The Council agreed there are no changes to the Council's insurance requirements. The quotes from Zurich Insurance for Annual cover for 2023-24 were discussed and confirmed to accept a 3-year Long Term Agreement with an annual premium of £212,04. **EW**
- 9.6 It was approved to continue with the subscription to ALCA.
- 9.7 *Cllr. Roch* -Update 80th Anniversary Celebrations D- Day 6th June 1944. "Fish & Chip Supper Van" to be provided by Farrell's of Wells Rd. Bristol for residents at the Field in Mill Lane, prior to the lighting of a Beacon/bonfire at 9.15pm. **WR**
- 9.8 Cllr. Hart signed Section 72 Licence (SGC) re responsibility for the Gateways by DPC & it will be forwarded to Chris Harris at SGC. **EW**
- 9.9 It was agreed to contribute to volunteers purchase of and planting of bulbs at the new village gateways.
- 9.10 NALC pay award dated 6 November 2023 was noted to be effective from 1 April 2023 and had been implemented.
- 9.11 The members would review the Parish Clerk's salary in accordance with NALC guidelines, effective from 1st January 2023 outside of this meeting. **ALL**
- 9.12 Cllr. Salter would research the possibility to locate and the costs of a permanent table tennis table in the village for use of all residents. **JS**

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10 **TO RECEIVE REPORTS OF MEETINGS ATTENDED.** *None to note*

11 **TO RECEIVE REPORTS BY BOYD VALLEY COUNCILLORS.** *Both Cllrs. Palmer & Stokes referred to SGC Local Plan with the need for SGC to find space for 9,643 new homes, consultation starting 4 December.*
Cllr. Stokes reported the Police had expressed an increase in Burglary in Boyd Valley & there had been a couple of dog attacks by a Lurcher/Hare coursing.
He also raised there were several sources of assistance from SGC.
Residents encouraged to see website or phone SGC for Winter Support, Housing Support, Heating, Warm & Well Insulation for Homes, Pension Credit & Southern Brooks Community Support.

12 **MATTERS OF INTEREST RAISED BY MEMBERS.** *Flooding on Dyrham Lane of concern and the Environment Agency will be advised by the clerk.* EW

13 **ITEMS RAISED BY MEMBERS TO BE INCLUDED IN FUTURE AGENDAS.**

14 **DATE OF NEXT MEETING:** - Tuesday January 16th 7pm Doynton Village Hall

The meeting closed at 8.45pm

Signed.....



Date.....

16th January 2024